



Tools & Resources Committee Meeting Minutes

Tuesday, June 2, 2009

10:00 – 12:00 p.m.

SEH

Attendees: Jeff Mazanec, Janet Sosnosky, Dean Schiller, Brian Olesen, Dick Flynn, Dave Johnson

1. Approval of Minutes from 4/7/2009
Meeting called to order at 2:00 p.m.

2. NEWSC.org Website

Janet sent an email to the NEWSC Council regarding the NEWSC minutes and agendas for all committee meetings. The Tools and Resources committee placed on the front page NEWSC's award from the APWA Rheinfrank Award.

Recommendation: Diana is to put out minutes in acrobat format prior to the next Tools and Resources committee meeting.

Recommendation: Diana will send out all minutes and agenda items by Tuesday, June 9, 2009.

Recommendation: Janet will contact Peter by email to obtain the 30 minute "It's Your Environment" DVD and place on the web page. Janet will set the correct format for the DVD on the web page.

3. NEWwaterwisconsin.org Website

- a) Janet requested for information on Winter Salt.

Recommendation: Dick Flynn will research and report back to the Tools and Resources Committee.

- b) Janet requesting information for Resources for Teachers section for the At School Section.

Recommendation: Diana will report back to the committee on tools for schools and teachers.

- c) Janet requested for information with the At Work tab and for Under Construction elements.

Recommendation: The committee suggested to place the YouTube video on the NEWSC website only.

- d) Janet and the Tools and Resources Committee developed a timeline of the website tabs for At School, At Work and Under Construction sections.

Recommendation: The T/R Committee is to review the MS4 PermiTrack report in September 2009. Jeff will meet with committee chairs to place data into the PermiTrack.



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4. Nominate co-chair of Tools and Resources Committee
Janet requested nominating a co-chair during her maternity leave. Dick Flynn was nominated to replace Janet during her absence.

Motion to approve nomination: Dave Johnson
2nd by: Dean Schiller

5. Discuss tele/web conferencing options
Dick Flynn provided a synopsis of the GoToMeeting option for teleconferencing. Jeff Mazanec recommended Free Conference Call.com for conference calls and GoToMeeting for web conferencing.
Recommendation: Jeff Mazanec suggested to register for a 30 day free trial for the GoToMeeting.

GoToMeeting Trial date set for Tuesday, June 30th at 8:30 a.m.

6. Action Items Recapped / Agenda for Next Meeting
 - 1) Approval of Minutes
 - 2) NEWSC.org
 - 3) NEWWaterWisconsin.org website
 - 4) GoToMeeting Update
7. Next Meeting Date
Monday, July 13, 2009 from 10:00 am to 12:00 pm at SEH.
8. Adjourn
Meeting adjourned at 12:00 p.m.