



IDDE Committee Meeting Minutes

Tuesday, April 13, 2009

1:30 to 3:30 p.m.

OMNI Associates, Inc.

Attendees: Brian Wayner, Peter Schlein, Matt Heckenlaible, Sue Olson, Dena Mleziva, Allen Davis

Guest: Matt Schwalenberg

Meeting minutes taken by: Diana Peterson, NEWSC Coordinator

I. Meeting Called to Order at 1:30 p.m.

II. Review of Minutes from Last Meeting

- a) Resubmit minutes for approval with changes
- b) Updates to Section IV-Illicit Discharges.

III. Carpet Cleaning – last call for changes

Changes are to be made to the section number and the word “optional.” Dena will submit final changes.

IV. Concrete Truck Washout – trifold

Dena submitted a rough draft of the Concrete Truck Washout brochure. Under the Wisconsin Regulation we are to “quote” the Section 29.601(3)(a).

Recommendation: The brochure is to list both the NEWSC Managing Construction Materials and the Wisconsin Regulations.

Recommendation: Dena is to send an email to the cited resources for pictures and language on the Concrete Washout and Carpet Cleaning brochures.

V. Swimming Pool and Spa Discharge Tip Sheet

Brian submitted, on behalf of Elizabeth, a one page Swimming Pools and Spas Discharge Requirements tip sheet for committee review.

Recommendation: Diana will review the website to ensure all tip sheets list the new website www.NEWWaterWisconsin.org and correct address.

Recommendation: Submit clear photos of swimming pools.

Recommendation: Add municipality contact information on the bottom right.

Recommendation: Add to full membership for comment and review.

Recommendation: Brian will meet with Elizabeth to submit the swimming pool brochure for the Full Consortium.

VI. **Powerwashing**

Brian distributed Powerwashing material to the IDDE Committee. Brian and Matt suggested the IDDE Committee create a tip sheet.

Recommendation: The IDDE Committee is to review a two page tip sheet on PowerWashing.

Recommendation: The IDDE Committee is to review the Powerwashing material and provide feedback at the next meeting.

Recommendation: Diana will contact InSight about a new Media Contact List.

VII. **Concrete Sawcutting**

No input at this time.

VIII. **NEWSC.info website – requests for content from T & R**

The swimming pool icon or graphic information needs to be added to the website. IDDE will work on the Runoff to Streams and Lakes icon for the website graphic.

Recommendation: Sue will assist on creating the Runoff to Streams and Lakes icon on the web graphic.

Recommendation: Diana will contact Janet and James to find information on Winter Salt.

Recommendation: Diana will contact Janet and Build My Own Website on placing the words “Under Construction” on the blank pages on the website.

IX. **Other Topics:**

- **Restaurants (EPA checklist)**

Brian, on behalf of Elizabeth, and Matt submitted handouts on Grease Management. Matt handed out the BMP's for Restaurants. The committee will ask Elizabeth to review and submit a rough draft of BMP's for Restaurants.

- **Commercial Dumpsters and Compactors**

Matt suggests there may be a Waste Management Tip Sheet. Matt will research and submit material at the next IDDE meeting. The committee will create a flyer to all the waste hauler companies.

- **Seasonal garden centers/nurseries**

Sue suggested that the seasonal garden centers are difficult to track. Brian will contact and differentiate the regulation standards on permanent versus seasonal garden centers.

- **General Good housekeeping practices for businesses.**

Sue suggested creating a General Good Housekeeping pamphlet for the At Work section of the NEWWaterWisconsin.org website.

X. Action Items Recapped / Agenda for Next Meeting

- Pictures of pet waste, pools and spas and needed for powerpoint presentations.
- Matt will have six scenarios of Illicit Discharge for the next training video.
- Another potential topic packet is Marine Debris and BMP's tip sheet.

Agenda for Next Meeting

- Invite Coast Guard re: Procedures Manual
- Next 8 Scenarios training presentation
- Feedback and review on the Powerwashing material
- Restaurants
- Commercial Dumpsters and Compactors
- Seasonal gardens/nurseries
- General Good Housekeeping for businesses.
- Ongoing Illicit Discharge Program

XI. Meeting Adjourned

Next meeting is set for **Monday, May 18, 2009** from 1:30 pm to 3:30 pm at OMNNI.