



IDDE Committee Meeting Minutes
Tuesday, April 24, 2008
1:30 to 3:30 p.m.
OMNNI Associates, Inc.

Member Participants: Matthew Heckenlaible (Chair), James Rabe, Brian Wayner, Elizabeth Marks, Allen Davis, Sue Olson, Peter Schleinz, Keith Marquardt, Dena Mleziva

Absent: Ted Rohloff

Minutes Taken by: Nancy Lamers (DIVERSIFIED business solutions, inc.)

Summary of Action Items:

Name	Action	Deadline
	1. Dena Mleziva will follow-up with Ted Rohloff to obtain a photo example of leaking septic system for Slide 16A of script.	
	2. Brian Wayner will look for a photo related to outfall monitoring for Slide between 22 & 23 in script.	
	3. Brian Wayner will make copies of the field guide available to anyone requesting one.	
	4. Brian Wayner will compile a list of questions and definitions for committee members to review and add to at the next meeting, which will eventually be presented to the WDNR for clarification.	
	5. Committee members should consider suggestions for IDDE topics to have Tools & Resources include in Public Website and bring them to the next meeting.	

I. Meeting Called to Order at 1:30 p.m.

II. Approval of Minutes from Last Meeting

III. IDDE Training Presentation

Matt Heckenlaible provided committee members with an updated, printed handout of the presentation slides, as well as an outline of the corresponding verbal script, which was reviewed slide by slide.

Matt posed the question to committee members about how thorough the presentation to NEWSC Full Membership on May 12 should be. Sue Olson suggested that the entire presentation, with the scenarios removed, should be presented for feedback from all. Keith Marquardt suggested that an overview may be more appropriate to illicit questions when presenting to his staff in the event an IDDE scenario arises.

Committee members reviewed presentation slides & script and proposed final changes.

Discussion took place about the verbiage “waters of the United States” and “waters of the State.” Matt Heckenlaible and Keith Marquardt commented that the definition seems to change based on where you are and how it is used.

Discussion took place about the distinction “zoned for industrial activity” versus “used” for industrial activity. Matt Heckenlaible read the applicable permit section aloud for clarification.

Elizabeth Marks suggested moving definition slides ahead of slides that discuss specific topics in more detail. The committee spent time re-sequencing slides for clarity to the intended audience.

Committee members revisited who the intended audience of the presentation was and agreed that it would include multiple staff (operations, support staff, managers...) and is meant to be modified by individual municipalities as necessary.

Sue Olson pointed out that when discussing “fixing illicit discharges” (Slide 37 in script) it is important to refer to the model ordinances and/or the Response Procedures Manual to ensure consistency.

IV. Grand Chute Grant Update

Brian Wayner provided an update on the “Outfall Reconnaissance Field Guide” that is being developed by OMNI Associates, Inc. He has since made minor changes

and revised appendices per suggestions after the March meeting and asked committee members if they had any additional suggestions. Matt Heckenlaible offered additional feedback.

V. Public Website Update

Sue Olson provided an update about the Public Website that is under construction through the Tools & Resources Committee after attending their April 1 working meeting.

- a) Format is simplified for the “average,” non-stormwater person
- b) Re-organized since initial pages were presented to NEWSC Full Membership in an email
- c) A work-in-progress with content being created and photos to be added in the future
- d) Everyone is welcome to attend next meeting at SEH, Inc. on May 5 from 10:00 a.m. until approximately 1:30 p.m.

VI. Action Items Recapped / Agenda for Next Meeting

Brian Wayner brought up the need to have WDNR address definitions related to the stormwater permit. He proposed that NEWSC solicit an opinion as a committee. A frequently asked questions (FAQ) format was suggested to some members of WDNR, but it was not embraced.

Brian presented an EPA binder to committee members as an example of how they elicit FAQ topics and provide answers that are universally accepted because they are in a printed document for all divisions/departments to follow.

Sue Olson recommended contacting Dan Helf as a point-of-contact at WDNR to pursue this further.

Next IDDE Committee Meeting:

Thursday, May 22, 2008
1:30 to 3:30 p.m.
OMNNI Associates, Inc.
**** New Room ****
Conference Room D

VII. Meeting Adjourned at 3:25 p.m.